



INTERREG III B NORTHERN PERIPHERY PROGRAMME

Copenhagen 07 December 2007

Dear Project Lead partners,

The INTERREG III B Northern Periphery Programme 2000-2006 will be finalized by March 2008 and approved projects will end in December 2007 at the latest.

The Secretariat receives repeatedly questions concerning procedures of final reporting and closing of projects. One specific question, concerns the possibility to include the last progress report in the final administrative report.

The Secretariat would like to inform project Lead partners that they are allowed to include their last progress report into the final administrative report, if their progress reporting has been accumulative over the whole project period.

If your project reported period by period for each six months, your last progress report needs to be handed in separately and accordingly cannot be included in the final administrative report. In this case, the last progress report should cover the final six months of the project period, whereas the final administrative report reports for the whole project period.

For example, a project with a 36 months project period, reporting accumulatively would need to hand in 5 progress reports and one final administrative report.

If the project did not report accumulatively, 6 progress reports and the final administrative report are to be sent to the JPS.

With regards,



Niclas Forsling
Head of Secretariat